

**Justification**

**Project Name:** ICRC – Civil Rights Public Interface – 2 – Execution, approved by the Council 1/10/2007 for \$90,000. Additional funds of \$31,723 approved March, 2008 **CR #:** 10171

**Project Sponsor:** Ralph Rosenberg

**Change requested by:** Mary Hadd

**Originator:** Mary Hadd

**Urgency:** Immediate **Date requested:** August 18, 2008

Additional funds are needed due to the following:

- Description of Change Requested:**
1. Additional items requested due to Legislative mandated changes
  2. Increased rights to Local Agencies to enter and edit data
  3. Additional logic to determine what questions to include in the questionnaires for the complainant and respondent

The time of electronic submission is captured but is not displayed. The time of submission is important in determining the timeliness of the submission. The time will be displayed for ICRC personnel.

Additional logic must be incorporated into the electronic application. Items that were previously taken care of by ICRC staff must now be included in the logic to determine which questions will be asked of the complainant and respondent.

**Reason for Change:**

Local agencies have been given access to the case information. However, it has been discovered they need to be given access to all the information which is viewable by both the complainant the respondent. They must also be allowed to edit, add and delete all information included on the screens viewable by the complainant and respondent. These rights were previously restricted to only those rights allowed the complainant and respondent.

**Proposed Approach to Resolve:** Amend code to allow for additional items.

**Impact**

**Impact on Scope:** Additional items will be added increasing the project scope as well as time and cost.

**Impact on Scope Risk:** Rigorous testing will be required of ICRC staff.

**Impact on Schedule:** Schedule is increased.

**Impact on Staffing Effort:** Additional time will be needed for staff to implement changes

**Impact on Spending:** Additional funds of \$22,000.00 are required

**Other:**

**Billed to: (Accounting Code)**

**Approval**

<b>Project Leader/Date</b>	<b>Customer/Date</b>	<b>Sponsor/Date</b>